



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

SCHEDULE TITLE: Federal Supply Schedule 36 – The Office, Imaging and Document Solution

SPECIAL ITEM NUMBER:
51 506 Document Conversion Services

CONTRACT NUMBER: GS-03F-014CA

CONTRACT PERIOD: January 1st, 2015 through December 31st, 2019

For more information on ordering from Federal Supply go to this website
www.gsa.gov/schedules

CONTRACTOR: We Type Transcription, LLC
8185 Via Ancho Road #880682
Boca Raton, FL 33433-2215
Phone: (561) 807-7372
E-Mail: www.wetype.com

CONTRACTOR'S ADMINISTRATION:
Jacalyn Ann Danton
Phone Number: (561) 807-7372
E-Mail: jadantonragan@wetype.com

BUSINESS SIZE: Small Business, Women Owned, Veteran Owned, Service Disabled Veteran Owned Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN DESCRIPTION

51 506 Document Conversion Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

1c. HOURLY RATES (Services only): See below pricing chart

2. MAXIMUM ORDER*: \$1,000,000 per SIN, per order for SIN 51 506

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: The minimum order is \$100

4. GEOGRAPHIC COVERAGE: Domestic United States

5. POINT OF PRODUCTION: 8185 Via Ancho Road #880682, Boca Raton, FL 33433-2215

6. DISCOUNT FROM LIST PRICES: 2.5% from awarded Commercial Price List

7. QUANTITY DISCOUNT(S): N/A

8. PROMPT PAYMENT TERMS: 1%, 15 Days; Net 30 Days

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: 1 Days after receipt of order

11b. EXPEDITED DELIVERY: 1 Days after receipt of order

11c. OVERNIGHT AND 2-DAY DELIVERY: Negotiated at Task Order Level

11d. URGENT REQUIREMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

13a. ORDERING ADDRESS:

We Type Transcription, LLC
8185 Via Ancho Road #880682
Boca Raton, FL 33433-2215

13b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. PAYMENT ADDRESS:

We Type Transcription, LLC
8185 Via Ancho Road #880682
Boca Raton, FL 33433-2215

15. WARRANTY PROVISION: Standard of 98.5% accuracy or better.

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: (any thresholds above the micropurchase level may be inserted by contractor)

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for Electronic and Information Technology (EIT):
www.protraineduc.org

25. DUNS NUMBER: 833097228

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

AWARD GSA PRICELIST

SIN(s) PROPOSED	SERVICE PROPOSED	MINIMUM EDUCATION/ CERTIFICATION LEVEL	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE (e.g. Hour, Task, Sq ft)	PRICE OFFERED TO GSA (including IFF)
51 506	Standard Medical Transcription (65 characters including spaces)	High School	2	per line	\$0.1309
51 506	Standard Medical Transcription (65 characters of visual black characters only; no spaces)	High School	2	per line	\$0.1505